

**RECORD OF THE PROCEEDINGS  
SKAGIT TRANSIT BOARD OF DIRECTORS**

Wednesday, January 15, 2025

The Skagit Transit Board of Directors met in a regular meeting in Burlington, WA. Commissioner Peter Browning, Board Chair, called the meeting to order at 10:58 a.m. followed by the Pledge of Allegiance and roll call.

**Members Present**

Peter Browning, Skagit County Commissioner (Chair)  
 Lisa Janicki, Skagit County Commissioner (Vice Chair)  
 Peter Donovan, City of Mount Vernon, Mayor  
 Matt Miller, City of Anacortes, Mayor  
 Carolyn Moulton, City of Anacortes, Councilmember  
 Joe Burns, City of Sedro-Woolley, Councilmember  
 Tracy Cook, Labor Representative (non-voting member)

**Members Present via Teleconference**

Judy Jones, Community Advisory Committee (Chair, non-voting member)  
 Assessor Danny Hagen attended as representative for Ron Wesen, Skagit County Commissioner  
 Julia Johnson, City of Sedro Woolley, Mayor (joined teleconference at 11:01am)

**Members Absent:**

Bill Aslett, City of Burlington, Mayor

**Providing Legal Counsel:**

**Staff Present**

Zac Wright, Security Supervisor  
 Jason Kelley, Northwest Technology  
 Jennifer Davidson, Director of HR and Risk Management  
 Chris Arkle, Finance/Accounting Manager  
 Crystle Stidham, Chief Executive Officer  
 Larissa Farrell, Clerk of the Board  
 Abby Bissell, HR Generalist  
 Kelly Myiow, HR Generalist  
 Belle Tromp, Operations Manager  
 Alan Brooks, Operations Supervisor  
 Rocky Bliss, Cross Trained Operator  
 Heidi Saldivar, Operator Trainer  
 Moises Cerrillo, Paratransit Coach Operator  
 Mike Kerr, Operator Trainer

**Staff Present via Teleconference:**

Kaitlin West, Rideshare Coordinator  
 Eric Esparza, Capital Projects Manager  
 Rebekah Tuno, Grants Manager  
 Jim Young, Operations Supervisor  
 Taylor Patti, Financial Analyst

**Members of Public Present**

Colleen Kennedy; Tammy Coppinger; Suzanne Rohner;  
 Alyssa Stamey

**Members of the Public Present via Teleconference:**

Caleb Sprou; Skagit; Knapp; VMullen; R; “..”; Randy Ward;  
 Skagit Public; 2083167008; Team; TM; 2083088876;  
 9165018890

**1 Public Comment**

Public comment was made.

**2 New Business: Welcome New Councilpersons Carolyn Moulton and Joe Burns**

Commissioner Peter Browning welcomed new councilpersons Carolyn Moulton from Anacortes and Joe Burns from Sedro-Woolley to the Skagit Transit Board of Directors.

**3 Consent / Action Items**

- a) Approval of December Meeting Minutes
- b) Approval of Claims and Payroll
  - November Payroll Direct Deposit and Checks #17213-17220
  - November Direct Federal withholding transfer
  - November Claims Checks and ACH #2911-3052
- c) Approve November Budget Update

**Mr. Miller moved to approve all Consent/Action items. Mr. Donovan seconded the motion. The motion passed unanimously.**

**4 Full Discussion/Action Items:**

- a) Approve Resolution 2025-1 Fiscal Year 2025 Capital Budget  
 Ms. Stidham read the report as stated in the packet.

**Ms. Janicki moved to approve Resolution 2025-1 Fiscal Year 2025 Capital Budget. Mr. Donovan seconded the motion. The motion passed unanimously.**

- b) Approve Resolution 2025-2 Authorization for Disposal of Surplus Vehicles

Ms. Stidham read the report as presented in the packet.

**Mr. Burns moved to approve Resolution 2025-2 Authorization for Disposal of Surplus Vehicles. Mr. Miller seconded the motion. The motion passed unanimously.**

- c) Approve Payroll Position Reclassification

Ms. Stidham read the report as presented in the packet.

**Ms. Janicki moved to approve the Payroll Position Reclassification. Ms. Johnson seconded the motion. The motion passed unanimously.**

## 5 Information Items

- a) Employee Recognition
- b) CEO Update
- c) Bus and Bus Facilities grant for MOA2
- d) December Ridership Report
- e) 2024 Highlights

**Peter Browning adjourned the meeting at 12:00 p.m.**

Attest:

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*Peter Browning*

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Peter Browning, Chair Skagit Transit Board of Directors

Signed by:

*Larissa Farrell*

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Larissa Farrell, Clerk of Skagit Transit Board